



Department of Managed Health Care

JOB OPPORTUNITY

ARNOLD SCHWARZENEGGER, Governor

SUNNE WRIGHT MCPPEAK, Agency Secretary

Release Date: December 3, 2003

CLASSIFICATION Staff Counsel, 1 Position [Permanent/Full-Time]

FINAL FILE DATE: Until Filled

SALARY: \$3,834.00-\$4,208.00 Range A
\$4,414.00-\$4,847.00 Range B
\$5,320.00-\$6,433.00 Range C
\$5,988.00-\$7,386.00 Range D

LOCATION: Office of Health Plan Oversight, Division of Licensing
980 9th Street, Suite 500, Sacramento, CA 95814

DUTIES AND RESPONSIBILITIES:

Under general direction of the Assistant Chief Counsel, and/or Staff Counsel III, Supervisor, Counsel in the Division of Licensing performs sensitive and complex legal work of the Department of Managed Health Care relating to regulation of health care service plans. Duties include reviewing legal matters and conducting legal research in connection with the administration and regulation of persons licensed pursuant to the Knox-Keene Health Care Service Plan Act of 1975 (the "Act"); conducting the review of license applications, and amendments and notices of material modifications filed by health plans licensed pursuant the Act; performing other special projects and work as required.

DESIRABLE QUALIFICATIONS:

- ◆ Strong written and oral communication skills.
- ◆ Ability to work cooperatively and effectively with others.
- ◆ Ability to effectively handle a varied work schedule.
- ◆ Effective negotiating skills.
- ◆ Background in health care.

WHO MAY APPLY: SROA/SUPRPLUS and intradepartmental transfer candidates only need apply. Please indicate on your application the basis for your eligibility. **ONLY THOSE BEST QUALIFIED WILL BE INTERVIEWED.** For further technical information regarding the position, please contact Suzanne Chammout, Staff Counsel III, Supervisor, at (916) 323-2472. SEND A COMPLETED APPLICATION/RESUME TO THE PERSON AND ADDRESS PROVIDED BELOW (please include your social security number for eligibility verification and indicate the RPA #03-064 under the job title).

SUBMIT APPLICATION AND/OR RESUME TO:

Department of Managed Health Care
Attention: Office Health Plan Oversight – Rosemary Stuart
980 9th Street, Suite 500
Sacramento, CA 95814

California Relay Service: Voice Line: 1-800-735-2922
TDD User: 1-800-735-2929

RPA#03-064

AN EQUAL OPPORTUNITY EMPLOYER – EQUAL OPPORTUNITY TO ALL REGARDLESS OF RACE, COLOR, AGE, CREED, NATIONAL ORIGIN, ANCESTRY, SEX, MARITAL STATUS, DISABILITY, RELIGIOUS OR POLITICAL AFFILIATION, OR SEXUAL ORIENTATION.